

## Los Angeles Unified School District INTER-OFFICE CORRESPONDENCE

**TO: Principals**

**RE: FY 2020-21 PURCHASE OF SUPPORT SERVICES PERSONNEL – SCHOOL PSYCHOLOGIST**

The District has allocated resources to your school in General Fund School Program 13027 to provide School Psychologist services. Allocations are calculated by school type according to the below table:

School Type	Allocation
Elementary Schools	.25 day/week or .05 FTE
Middle Schools	.4 day/week or .08 FTE
Senior High Schools	.5 day/week or 0.1FTE

In addition, schools will receive allocations for School Psychologists from Special Education and General Education funds. ***Allocations for School Psychologists are based on projected E-CAST enrollment and will not be updated after Norm Day enrollment counts.*** The table below provides an estimated range for School Psychologist allocations based on enrollment. ***Allocations can vary based on student needs.***

Enrollment	FTE
0 - 475	.1 - .3
476 - 800	.2 - .4
801 - 1000	.3 - .5
1001 - 1300	.4 - .6
1301 - 1600	.5 - .7
1601 - 1900	.6 - .8
1901 - 2200	.7 - .9
2201 - 2400	.8 - 1.0
2401 - 2700	.9 - 1.0
2700 +	1

Budget Planning is now taking place for Fiscal Year 2020-21. Your school has the option of purchasing a SCHOOL PSYCHOLOGIST at C BASIS as Support Services Personnel in addition to the resources allocated under Program 13027. Categorically funded positions must provide support to identified at-risk students and English Learners based on data described in the Single Plan for Student Achievement. In addition, all positions funded with categorical resources are subject to federal and state time-reporting requirements. Schools must maintain a monthly Personnel Activity Report, if any part of the assignment is funded with compensatory education funds.

**All school purchases must be reflected in the budget system during budget development.** Schools have the opportunity to purchase support services in the new year on a first come first serve basis. Please inform us of your school's intent to purchase additional School Psychologist time by completing this form. **Purchases may not be canceled after Budget Development.**

Some School Psychologists are on a B basis calendar, however, all School Psychologists work at schools on a C Basis calendar. For the additional days on the B Basis calendar, School Psychologists are required to work on Special Education assignments and will be time-reported for that portion from Special Education resources accordingly. As such, schools may only purchase Psychologist time on a C Basis calendar. **The below rates reflect Psychologist FTEs on a C Basis salary with benefits.**

**Estimated cost for a SCHOOL PSYCHOLOGIST.**

Item No	Position	Basis	5 Days	4 Days	3 Days	2 Days	1 Day	1/2 Day
			(1.0 FTE)	(0.8 FTE)	(0.6 FTE)	(0.4 FTE)	(0.2 FTE)	(0.1 FTE)
13222	Itinerant School Psychologist (33D34) 12200511	C	127,622	102,098	76,573	51,049	25,524	12,762
11832	School Psychologist X – Time (weekly)*		2,665	2,132	1,599	1,066	533	267

\* X-Time prior to the beginning of the school year may not be funded with compensatory education funds.

Use Budget Item Number when processing budget adjustments.

**FUNDING OPTIONS AND REQUIREMENTS:**

Your school may purchase additional School Psychologist time from school-based budget programs.

Budget Planning Programs – The most common school-based budget programs for Budget Planning are listed in Table 1 below. Purchases from these programs must be included on your School Budget Signature Form. Minimum purchase is ½ day per categorical program.

**Table 1 – Budget Planning Programs** (\*\*minimum purchase is ½ day per categorical program)

Program Code	Program Name	Program Code	Program Name
10397	TSP-Per Pupil Schools	13724	Charter School Allocation-In lieu of EIA
10552	TSP-Student Equity Needs Index	13938	SDEP-Donations
10553	TSP-Transitional SENI	14242	SDEP-Proceeds Film/Photo Renta
13027	General Fund School Program	7S046**	CE-NCLB T1 Schools
13723	Chrter Sch Categorical Blk Grant	7T547	School Improvement Grant C4-3
		7T691	ESSA-Comrehensive Sup & Improv

For questions regarding any of the information provided above, please contact the Psychological Services Administrative Coordinator in your Special Education Service Center (SESC).

LD	Administrative Coordinator	Telephone	Email	Fax No.
Northwest	Elizabeth Stoller	818-654-5022	<a href="mailto:elizabeth.stoller@lausd.net">elizabeth.stoller@lausd.net</a>	818-654-1610
Northeast	Jose Gonzalez	818-686-4401	<a href="mailto:jose.j.gonzalez@lausd.net">jose.j.gonzalez@lausd.net</a>	818-686-4410
South	Susie Kapamaci	310-354-3209	<a href="mailto:marysusan.kapamaci@lausd.net">marysusan.kapamaci@lausd.net</a>	310-354-3211
West	Susan Mora	310-235-3725	<a href="mailto:susan.mora@lausd.net">susan.mora@lausd.net</a>	310-235-3791
East	Delia Flores	323-224-3352	<a href="mailto:delia.flores@lausd.net">delia.flores@lausd.net</a>	323-224-3361
Central	Sergio Aviles	213-241-8064	<a href="mailto:sergio.aviles@lausd.net">sergio.aviles@lausd.net</a>	213-241-8431

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FY 2020-21 PURCHASE OF SUPPORT SERVICES PERSONNEL – SCHOOL PSYCHOLOGIST

IMPORTANT: PLEASE FOLLOW INSTRUCTIONS ON THE INSTRUCTIONS TAB (highlighted in yellow) TO COMPLETE THE FORM BELOW.

School 4-Digit Location Code

School Name

is purchasing a SCHOOL PSYCHOLOGIST as follows:

CHOOSE ANOTHER PROGRAM, IF NEEDED					
Funding Program	13027 (Base Allocation)	13027 (Additional School Purchase)			
FTE					
Cost					
Percent if multi-funded					

Total FTE : 0.00

\*\*minimum purchase is 0.1 FTE per categorical program

My signature below approves and acknowledges that the School Site Council (SSC) and applicable advisory committees agreed to purchasing/funding the above position(s).

Principal's Name

Principal's Signature

Date

Please mail this form no later than **March 20, 2020** to:  
✓ *Psychological Services Administrative Coordinator in your Special Education Service Center (SESC).*